



G.O. "GRAND OPENING" CHECK LIST



Refreshments: Assign a friend
 Serve coffee/pink lemonade at beginning, anything easy
 Save food for after Show –n-Tell segment

New Consultant - FOR YOUR G.O. TO BE A FULL OUT SUCCESS...PLEASE CHECK THE FOLLOWING:

- #1 Invite 75 or more (use pic collage or fb event) 10-14 DAYS prior to G.O. party
- #2 The KEY is the FOLLOW UP!!!! People traditionally do not rsvp or respond until 48 hours before, if at all. SOOOO, please use the follow up sheet & start touching base with each invited guest about 5 days before your event. In the follow up, you will get a yes/no/maybe from every guest you invite-see tracking sheet to know what to say to each response). After the G.O. party, we will go over the guest list for follow up and to solidify your Power Start). PLEASE COACH THEM TO ARRIVE AT 15 minutes prior the scheduled event FOR SPECIAL pre-pampering and EXTRA tickets for drawings
- #3 Set up display 30 minutes to an hour before so you have plenty of time to breath before people arrive
- #4 Look Books, Sales Tickets, pens, datebook highlighted with your availability for the first 2 weeks of your PS (power start)
- #5 Copy 10 of each Hostess Packet (email them to Office Depot 3 days prior as they need a few days to guarantee completion...b/w copies are .02, color copies .26...use copy card number 80118879924 Store Purchasing Card number for MK discount).
- #6 Power Start poster board decorated and numbered 1-30 front/31-60 back



Attire: Skirt/Dress or Beauty Coat.

Preferred seating is in a circle in family room. Director/Recruiter seated to the left of the table, new consultant on the other side and guests filling in the circle.

Recruiter - Check with hostess and bring any product new consultant might need to fill in for display, your attire should also be your beauty coat/skirt.

Director - (or Recruiter if doing your own) - Customer info sheets, tickets, treasure box, affirmation postcards, palettes of eye and cheek color if new consultant does not have yet/misc product new consultant doesn't have, your attire should also be your beauty coat/skirt.

